AFIADL Quick Reference

How to Complete the Air Force's AFIADL Form 23

AFIADL Form 23 – Enrollment Application

[Thanks to Maj Mark Webb CAP of Indiana Wing for producing this quick reference. 21 Oct 04]

1. **AFIADL Course Number:** Insert the course number here, placing zeroes in all boxes that go unused, as shown below for course number 13.

0	0	0	0	1	3

   See the "AFIADL – CAP Student Page" for course numbers to the most popular courses for CAP members, or consult the AFIADL catalog, which is also available on that page, accessible from www.cap.gov/pd.

2. **Social Security Account Number:** Use your SSN, <u>NOT</u> your CAP ID number.

3. **Identity Code / Category:** This will always be "7" which is the code given to CAP members.

4. **Name:** Self-explanatory (Last Name, First Name, Middle Initial).

5. **Reason for enrollment – Codes:** Mark the "Voluntary" box

6. **Pay Grade:** Reference the charts below to find your "pay grade":

Senior Grades		**Cadet Grades**	
Colonel	O-6	Cadet Colonel	C-6
Lieutenant Colonel	O-5	Cadet Lieutenant Colonel	C-5
Major	O-4	Cadet Major	C-5
Captain	O-3	Cadet Captain	C-3
First Lieutenant	O-2	Cadet First Lieutenant	C-2
Second Lieutenant	O-1	Cadet Second Lieutenant	C-1
Senior Member	E-1		
Senior Flight Officer	FO-3		
Technical Flight Officer	FO-2		
Flight Officer	FO-1		

7. **TCO Phone:** Mark this section "N/A."

8. **Address:** List the address where you want AFIADL to ship the course materials. This should be an address that the USPS serves.

9. **Zip Code/SHRED of Test Control Office:** Look up the "shred code" on the "AFIADL – CAP Student Page."

10. **Course Title:** Self-explanatory; see also #1 above.

11. **Signature and Title of Approving Official:** The approving official is the Squadron Commander.

▶ **Fax the completed AFIADL Form 23 to 334-953-8127.**